

Suggested Readings

Please read the following materials prior to coming to the conference. In the participant manual, which you will receive at the conference, we have included a more comprehensive reading list.

Thanks, and look forward to seeing you soon!

Bossidy, L. and Charan, M. *Execution: The Discipline of Getting Things Done*. New York: Crown Books, 2002. (Available in book stores and at www.amazon.com)

Collins, JC. *Good to Great: Why Some Companies Make the Leap... and Others Don't*; Harper Business, 2001. (Available in book stores and at www.amazon.com)

Basic Statistics about Home Care 2008; Washington, DC: National Association for Home Care. (Latest available on www.nahc.org or http://nahc.org/facts/08HC_Stats.pdf)

Medicare Home Health Conditions of Participation, 42CFR484.

Medicare Home Health Manual, Pub 11.

****Please note:** Elements of each of these readings are incorporated into the post test. Thorough understanding of the Medicare Conditions of Participation is essential; you are encouraged to thoroughly review the Medicare COPs prior to the program as this information is not covered during the program.